

CHECKLIST

SUBMISSION OF FINAL (HARD BOUND) TREATISE/ DISSERTATION/ THESIS

Final documentation should be handed in to the Examinations Office

by **no later than three (3) working weeks** before the graduation ceremony

COVER AND PRINTING

- ◆ Ensure that the title reflected on the treatise/dissertation/thesis and the CD is the **final title approved by FPGSC** when the degree was awarded.
- ◆ Ensure that the year reflected on the treatise/dissertation/thesis and the CD is the year of the graduation ceremony, ie. December 2017 should reflect as **2017** and April 2018 should reflect as **2018**.
- ◆ If the research is classified as confidential the words **“Research is subject to a confidentiality agreement”** must be inscribed on the cover of the hard bound copies as well as on the CD.
- ◆ Hardbound copies of the treatise/dissertation/thesis should be printed as **single - sided only**.

DECLARATION OF ORIGINALITY OF WORK

- ◆ Please note that a **signed copy** of the declaration of own work must be bound into the hardbound copies.

CD

- ◆ Ensure that the CD is a single file in **pdf** format reflecting the **month** and **year** of graduation on the front .

PERMISSION TO SUBMIT FINAL COPIES

- ◆ Ensure that it is signed by the relevant **supervisor and co-supervisor(s)**.

DOCTORAL CANDIDATES

- ◆ Doctoral Students - In terms of **Rule G5.6.7** in the General Prospectus students for doctor’s degrees shall **submit to their supervisor** an article based on the research for their thesis.

Please refer to your student email, **Nelson Mandela University Communique** for detailed information regarding submission of final copies for graduation.